



306 North Cox Street, Asheboro, NC 27203

Phone (336)633-3073 and Fax (336)633-3074

Dear \_\_\_\_\_,

We are glad you have chosen Meridian Internal Medicine, P.A. for your health care needs. We look forward to partnering with you.

This is a reminder that your new patient appointment is scheduled for:

\_\_\_\_\_

Please review this letter, the initial visit forms and policies as they contain very important information.

- Complete the forms and bring them to your appointment.
- Bring **all of your medication bottles** to your office visit.
- It is mandatory that you **bring your insurance card as well as your driver's license** to your appointment. If you do not bring these items, then your appointment will have to be rescheduled.
- Please be prepared to pay your co-pay at the time of your appointment.
- Keep in mind that a 24 hour in advance cancellation is requested if you are unable to keep your appointment as scheduled.

A few important points to mention: At Meridian Internal Medicine, P.A. we are a fragrance/perfume free office, so please do not wear any fragrances of any kind when coming to the office. We will be utilizing an electronic medical record system called eClinicalWorks in the office. The preferred laboratory for our office is Spectrum. No after hours or weekend refills will be done at any time so please plan accordingly. Also, after hour phone calls should be limited to true urgent matters that cannot wait until the next business day.

Call the office with any questions. You can also review our website at [www.meridianinternalmed.com](http://www.meridianinternalmed.com) for extra forms, policies, and general information.

Sincerely,

The Staff of Meridian Internal Medicine, P.A.